

Visa procedure to Slovakia

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Visa procedure for YP and SM

Countries with a visa

Students coming to the Slovak Republic for YP or SM program from non-EU countries – with a visa are obliged to apply for the Temporary residence permission and a Visa. Please note that it is necessary to begin with the procedure as soon as possible as it can take more than 4 months. The student has to apply immediately after receiving the necessary documents from AFS SVK exclusively at a Diplomatic or a Consular mission of the Slovak Republic abroad. The documents are sent to each partner office as soon as possible.

A student has to apply for the Temporary residence permit with all required documents. Therefore we kindly ask all our sending partners to follow the information and instructions below very carefully.

When applying for a temporary residence permit a student has to submit the following:

1. **APPLICATION FORM FOR SLOVAK RESIDENCE PERMIT** (*Žiadosť o prechodný pobyt pre účastníka programu AFS pre stredoškolských študentov*) in Slovak, provided by AFS SVK, **it has to be signed by natural parents and the student.**
2. **THREE DOCUMENTS OF GUARANTEE** from AFS SVK, in Slovak, provided by AFS SVK:
 - The letter guaranteeing stipulated means of support during the stay (*Doklad o zaistení finančných prostriedkov k pobytu pre účastníka programu AFS pre stredoškolských študentov v školskom roku 20...../20.....*)
 - The letter guaranteeing the coverage of health care cost during the whole period of stay (*Doklad o zaistení úhrady nákladov zdravotnej starostlivosti účastníka programu AFS pre stredoškolských študentov v školskom roku 20...../20.....*)
 - The letter guaranteeing your AFS program participation in the place of school acceptance to guarantee the study purpose of stay (*Doklad o prijatí k účasti na programe AFS pre stredoškolských študentov v školskom roku 20...../20.....*)
3. **DOCUMENT FORM FROM INSURANCE** - guaranteeing the coverage of health care cost during the whole period of stay, in English, officially translated into Slovak, provided by AFS SVK
4. **HOST SCHOOL CONFIRMATION ON PLACEMENT 1.** (*Dohoda o umiestnení AFS študenta*) - a document confirming the purpose of student's residence, in Slovak, provided by AFS SVK

HOST SCHOOL CONFIRMATION ON PLACEMENT 2. (*Potvrdenie o prijatí študenta*) – a document on the school letterhead confirming the acceptance and purpose of student's residence, in Slovak, provided by AFS SVK

5. **HOST FAMILY CONFIRMATION ON PLACEMENT AND ACCOMMODATION** (*Potvrdenie o poskytnutí ubytovania*) notarized by Notary Public, in Slovak, provided by AFS SVK
6. **EXTRACT FROM THE KATASTER REGISTER** (*Výpiz z katastra nehnuteľností*) in Slovak, provided by AFS SVK and host family
7. **POWER OF ATTORNEY OF AFS SVK** (*Dohoda o plnomocenstve*), in Slovak, provided by AFS SVK
8. **STUDENT'S PASSPORT** – valid until at least 90 days after planned departure from SVK
9. **2 COLOUR PHOTOGRAPHS** (3 x 3,5 cm)
10. **FEE TO EMBASSY** - for updated information contact the Slovak embassy in your country or country nearest to you.
11. **Only if student by her/his arrival to Slovakia is under 18 years!!!! POWER OF REPRESENTATION and PARENTS AGREEMENT** (*Splnomocnenie a Súhlas rodičov*) A petition regarding the process of granting a permission for Temporary residence for the student and receive this information from the Border of Aliens Police (BAP) by AFS Slovakia. *This document has to be signed by student's natural parents and their signatures have to be notarized by Notary Public. This document must be authenticated. Legalization (by a "superlegalization" or "apostile") is provided by a pertinent authority in the country in which the authenticated document was issued.* We offer this statement in English and Slovak, it is up to you to decide which one to use and to sign. If you use the English one you have to translate the document, the notarization, and legalization to Slovak. If you use the Slovak one you have to translate just the notarization and legalization.

All above supplementary documents are valid 90 days from the date of the issuance. In accordance with the Law the local office of Border and Aliens Police (BAP) shall decide to grant or deny the Residence Permit within 90 days. Please note that it is necessary to begin with the procedure as soon as possible as it can take up to 4 months to have the process completed from the moment of filling the application at the Embassy. After BAP decides to grant the Permit, the Embassy will issue a visa entitling the applicant to enter the Slovak Republic what can take another at least 15 days.

Within three working days after the arrival in the Slovak Republic the applicant should notify BAP of his/her arrival and a place of stay in the Slovak Republic. This will be done by the help of AFS SVK.

All students have to get a medical examination after they arrive in Slovakia. They have to pay for the examination by themselves (approx. 180,- EUR). After providing the medical check results to BAP, BAP will issue an identification card. Any change of the first or last name, citizenship, a form of stay in Slovakia, an address of the place of stay and a change of passport should be reported to the local BAP within three days of the change and a new identification card will be issued.

A holder of a Permit is obliged to report a local BAP of his absence from the Slovak Republic exceeding 180 days. Date of the planned termination of the Long Term Stay should be reported to the local BAP at least 30 days in advance.

Non – EU countries – without a visa

Argentina, Australia, Brazil, Brunei, Canada, Chile, Costa Rica, El Salvador, Guatemala, Honduras, Hong Kong, Israel, Japan, Macau, Malaysia, Mexico, Monaco, New Zealand, Nicaragua, Panama, Paraguay, Salvador, San Marino, Singapore, South Korea, The United States of America, Switzerland, Uruguay, Vatican City, Venezuela.

Students coming to the Slovak Republic for YP or SM program from non-EU countries – without a visa are obliged to apply for the Temporary residence permission. Please note that it is necessary to begin with the procedure as soon as possible as it can take more than 4 months. The student has to apply immediately after receiving the necessary documents from AFS SVK exclusively at a Diplomatic or a Consular mission of the Slovak Republic abroad. The documents are sent to each partner office as soon as possible.

A student has to apply for the Temporary residence permit with all required documents. Therefore we kindly ask all our sending partners to follow the information and instructions below very carefully.

When applying for a temporary residence permit a student has to submit the following:

1. **APPLICATION FORM FOR SLOVAK RESIDENCE PERMIT** (*Žiadosť o prechodný pobyt pre účastníka programu AFS pre stredoškolských študentov*) in Slovak, provided by AFS SVK, **it has to be signed by natural parents and the student.**
2. **THREE DOCUMENTS OF GUARANTEE** from AFS SVK, in Slovak, provided by AFS SVK:
 - The letter guaranteeing stipulated means of support during the stay (*Doklad o zaistení finančných prostriedkov k pobytu pre účastníka programu AFS pre stredoškolských študentov v školskom roku 20...../20.....*)
 - The letter guaranteeing the coverage of health care cost during the whole period of stay (*Doklad o zaistení úhrady*

nákladov zdravotnej starostlivosti účastníka programu AFS pre stredoškolských študentov v školskom roku 20...../20.....)

- The letter guaranteeing your AFS program participation in the place of school acceptance to guarantee the study purpose of stay (*Doklad o prijatí k účasti na programe AFS pre stredoškolských študentov v školskom roku 20...../20.....)*)
3. **DOCUMENT FORM FROM INSURANCE** - guaranteeing the coverage of health care cost during the whole period of stay, in English, officially translated into Slovak, provided by AFS SVK
 4. **HOST SCHOOL CONFIRMATION ON PLACEMENT 1.** (*Dohoda o umiestnení AFS študenta*) - a document confirming the purpose of student's residence, in Slovak, provided by AFS SVK
HOST SCHOOL CONFIRMATION ON PLACEMENT 2. (*Potvrdenie o prijatí študenta*) - a document on the school letterhead confirming the acceptance and purpose of student's residence, in Slovak, provided by AFS SVK
 5. **HOST FAMILY CONFIRMATION ON PLACEMENT AND ACCOMMODATION** (*Potvrdenie o poskytnutí ubytovania*) notarized by Notary Public, in Slovak, provided by AFS SVK
 6. **EXTRACT FROM THE KATASTER REGISTER** (*Výpiz z katastra nehnuteľností*) in Slovak, provided by AFS SVK and host family
 7. **POWER OF ATTORNEY OF AFS SVK** (*Dohoda o plnomocenstve*), in Slovak, provided by AFS SVK
 8. **STUDENT'S PASSPORT** - valid until at least 90 days after planned departure from SVK
 9. **2 COLOUR PHOTOGRAPHS** (3 x 3,5 cm)
 10. **FEE TO EMBASSY** - for updated information contact the Slovak embassy in your country or country nearest to you.
 11. **Only if student by her/his arrival to Slovakia is under 18 years!!!! POWER OF REPRESENTATION and PARENTS AGREEMENT** (*Splnomocnenie a Súhlas rodičov*) A petition regarding the process of granting a permission for Temporary residence for the student and receive this information from the Border of Aliens Police (BAP) by AFS Slovakia. *This document has to be signed by student's natural parents and their signatures have to be notarized by Notary Public. This document must be authenticated. Legalization (by a "superlegalization" or "apostile") is provided by a pertinent authority in the country in which the authenticated document was issued. We offer this statement in English and Slovak, it is up to you to decide which one to use and to sign. If you use the English one you have to translate the*

document, the notarization, and legalization to Slovak. If you use the Slovak one you have to translate just the notarization and legalization.

All above supplementary documents are valid 90 days from the date of the issuance. In accordance with the Law the local office of Border and Aliens Police (BAP) shall decide to grant or deny the Residence Permit within 90 days. Please note that it is necessary to begin with the procedure as soon as possible as it can take up to 4 months to have the process completed from the moment of filling the application at the Embassy. After BAP decides to grant the Permit, the Embassy will issue a visa entitling the applicant to enter the Slovak Republic what can take another at least 15 days.

Within three working days after the arrival in the Slovak Republic the applicant should notify BAP of his/her arrival and a place of stay in the Slovak Republic. This will be done by the help of AFS SVK.

All students have to get a medical examination after they arrive in Slovakia. They have to pay for the examination by themselves (approx.180,- EUR). After providing the medical check results to BAP, BAP will issue an identification card. Any change of the first or last name, citizenship, a form of stay in Slovakia, an address of the place of stay and a change of passport should be reported to the local BAP within three days of the change and a new identification card will be issued.

A holder of a Permit is obliged to report a local BAP of his absence from the Slovak Republic exceeding 180 days. Date of the planned termination of the Long Term Stay should be reported to the local BAP at least 30 days in advance.

EU countries

A student is obliged to apply for the Registration of right of residence of Union Citizen/right for permanent residence of Union Citizen. Please note that this process will be done after the arrival of the student to Slovakia. Your student coming to Slovakia has to bring with him/her these documents:

1. **Only if student by her/his arrival to Slovakia is under 18 years!!!! POWER OF REPRESENTATION and PARENTS AGREEMENT** (*Splnomocnenie a Súhlas rodičov*) A petition regarding the process of granting a permission for Temporary residence for the student and receive this information from the Border of Aliens Police (BAP) by AFS Slovakia. **This document has to be signed by student's natural parents and their signatures have to be notarized by Notary Public. This document must be authenticated. Legalization (by a "superlegalization" or "apostile") is provided by a pertinent authority in the country in which the authenticated document was issued.** We offer this statement in English and Slovak, it is up to you to decide which one to use and to sign. If you use the English one you have to translate the document, the notarization, and legalization to Slovak. If you use the Slovak one you have to translate just the notarization and legalization.

2. **STUDENT´S PASSPORT** – valid until at least 90 days after planned departure from SVK
3. **2 COLOUR PHOTOGRAPHS** (3 x 3,5 cm)
4. **FEE**

All above supplementary documents are valid 90 days from the date of the issuance. That is why your student coming to Slovakia has to have these documents done just before his/her arrival. In accordance with the above cited Law the local office of Border and Aliens Police (BAP) shall decide to grant or deny the Permit within 30 days.

Within ten working days after the arrival in the Slovak Republic the applicant should notify BAP of his/her arrival and a place of stay in the Slovak Republic. This will be done by help of AFS SVK. BAP will issue an identification card which is due to charge of 10 eur in the Slovak Republic. Any change of first or last name, citizenship, form of stay in Slovakia, address of the place of stay and change of passport should be reported to the local BAP within three days of the change and a new identification card will be issued. A holder of a Permit is obliged to report local BAP of his absence from the Slovak Republic exceeding 180 days. Date of the planned termination of the Long Term Stay should be reported to the local BAP at least 30 days in advance.

Visa procedure for TM

Countries with a visa

Students coming to the Slovak Republic for TM program from non-EU countries – with a visa are obliged to apply for the Temporary residence permission and Visa. Please note that it is necessary to begin with the procedure as soon as possible as it can take more than 4 months. The student has to apply immediately after receiving the necessary documents from AFS SVK exclusively at a Diplomatic or a Consular mission of the Slovak Republic abroad. The documents are sent to each partner office as soon as possible.

A student has to apply for the Temporary residence permit with all required documents. Therefore we kindly ask all our sending partners to follow the information and instructions below very carefully.

When applying for a temporary residence permit a student has to submit the following:

1. **APPLICATION FORM FOR SLOVAK RESIDENCE PERMIT** (*Žiadosť o prechodný pobyt pre účastníka programu AFS pre stredoškolských študentov*) in Slovak, provided by AFS SVK, **it has to be signed by natural parents and the student.**
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 - The letter guaranteeing the coverage of health care cost during the whole period of stay (*Doklad o zaistení úhrady nákladov zdravotnej starostlivosti účastníka programu AFS pre stredoškolských študentov v školskom roku 20...../20.....*)
 - The letter guaranteeing your AFS program participation in the place of school acceptance to guarantee the study purpose of stay (*Doklad o prijatí k účasti na programe AFS pre stredoškolských študentov v školskom roku 20...../20.....*)
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HOST SCHOOL CONFIRMATION ON PLACEMENT 2. (*Potvrdenie o prijatí študenta*) – a document on the school letterhead confirming the acceptance and purpose of student's residence, in Slovak, provided by AFS SVK

5. **HOST FAMILY CONFIRMATION ON PLACEMENT AND ACCOMMODATION** (*Potvrdenie o poskytnutí ubytovania*) notarized by Notary Public, in Slovak, provided by AFS SVK
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Within three working days after the arrival in the Slovak Republic the applicant should notify BAP of his/her arrival and a place of stay in the Slovak Republic. This will be done by the help of AFS SVK.

All students have to get a medical examination after they arrive in Slovakia. They have to pay for the examination by themselves (approx. 180,- EUR). After providing the medical check results to BAP, BAP will issue an identification card. Any change of the first or last name, citizenship, a form of stay in Slovakia, an address of the place of stay and a change of passport should be reported to the local BAP within three days of the change and a new identification card will be issued.

A holder of a Permit is obliged to report a local BAP of his absence from the Slovak Republic exceeding 180 days. Date of the planned termination of the Long Term Stay should be reported to the local BAP at least 30 days in advance.

Non – EU countries – without a visa

Student coming to the Slovak Republic from EU countries has to notify at BAP (Border and Aliens Police) of his/her arrival and a place of stay in the Slovak Republic within three working days after the arrival in the Slovak Republic. To register they need to have a valid passport and to fill in a registration form. The registration will be done with help of AFS SVK and their host families. Any change of first or last name, citizenship, form of stay in Slovakia, address of the place of stay and change of passport should be reported to the local BAP within three days of the change.

EU countries

Within ten working days after the arrival in the Slovak Republic the applicant should notify BAP (Border and Aliens Police) of his/her arrival and a place of stay in the Slovak Republic. The registration will be done with help of AFS SVK and their host families. Any change of first or last name, citizenship, form of stay in Slovakia, address of the place of stay and change of passport should be reported to the local BAP within three days of the change.